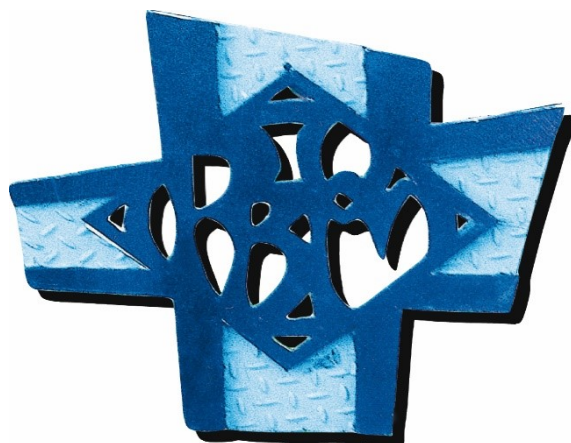


CODE OF BEHAVIOUR & DISCIPLINE



Code of Good Behaviour and Discipline

The school recognises the fact that, for learning to be effective, pupils must be self-motivated. Our aim is to ensure that the right of each child to an appropriate education in a relatively disruption-free environment is upheld and maintained. The need for order and good behaviour is emphasised, and the pupils are encouraged to accept the rules in a spirit of good will and co-operation.

Parental support is an integral part in the implementation of our code. Consistency in the approach to discipline between home and school ensures a very healthy regard for good behaviour within the child. Our code of behaviour is based on mutual respect and good behaviour.

The daily responsibility for discipline within the school rests with the Principal. Each teacher has responsibility for the maintenance of discipline within her classroom, while sharing common responsibility for good behaviour within the school. A pupil will be referred to the Principal for serious breaches of discipline and/or for repeated incidents of minor misbehaviour.

The Code of Discipline is adopted by the Board of Management of Presentation Primary School, Bandon in accordance with the guidelines set out in Department of Education Circular 20/90, and with the rule 130 of the Rules for National Schools (as amended by Circular 8/88) having regard to the need of the school and of the wider community.

The Rules of Respect and Order

Pupils must respect:

- Themselves, and believe in their own self-worth.
- The Principal, the class teacher, the teaching staff, and all other staff members.
- Their fellow pupils.
- The property of others and the property of the school.
- The opinion of to others.
- The good name of others.
- The good name of the school both within and without the school.
- Visitors to the school.

Respect is shown by

- Being polite, kind, gentle and non-aggressive at all times.
- Moving with care
- to avoid accidents.
- Staying silent when silence is expected.
- Not using foul or abusive language.
- Wearing your full school uniform and looking after your appearance and possessions. School uniform consists of white shirt, navy pinafore/school trousers, navy cardigan, red tie, navy tights or navy/white socks, and black flat shoes. School tracksuits and runners to be worn on P.E. days only. For safety reasons – No jewellery other than watches and one pair of stud earrings. No mobile phones – No makeup.
- Eating healthy wholesome food during lunch times (no chewing gum).
- Stopping and standing aside (single file) when an adult passes particularly in the corridors and at the entry exit points.
- Being reverent during religious services.
- Refraining from anti-social activities.
- Making every effort to be punctual (school begins at 9.00am)
- Smoking and any other addictive substances are prohibited.
-

Order is created by

Class time

- Obeying your teacher, the teaching and ancillary staff, and the Principal.
- Paying attention during lesson time.
- Having your school materials organized properly.
- Responding immediately to the teachers' requests.
- Speaking politely in class.
- Remaining seated when requested.
- Acting with responsibility and self-discipline at all times.

Play Time

- Following the directions of the person(s) in charge.
- Entering and leaving your classroom in a quiet and orderly fashion.
- Forming a quiet and orderly line in yard as soon as the bell rings.
- Playing only in the permitted areas during playtime.
- Playing in a gentle and friendly manner.
- Moving safely and with caution.

Procedure for Dealing with Good Behaviour

“Respect for others” forms the basis for the Code of Good Behaviour. Pupils who are respectful and orderly may be given due recognition within the school system through;

- Affirmation
- Special privileges
- Award and reward
- Class teacher and Principal may acknowledge good behaviour.

Procedure for dealing with Misbehaviour.

(Minor/Serious/Gross)

For minor breaches a teacher may:

- Speak to pupil and reason with her.
- Reprimand and advise her.
- Warn her.
- Allocate extra work.
- Require her to write out contravened rule(s)
- Withdraw privileges
- Detain her during playtime
- Separate her during playtime
- Separate her temporarily from her peers
- Inform parents.

Note: Repeated instances of minor misbehaviour may be considered as Serious.

For serious breaches the Principal may –

- Inform parent/guardian.
- Discuss the situation with parents and agree solution.
- Monitor and review the situation.

Note: Repeated instances of minor/serious misbehaviour may be considered as Gross.

For Gross Breaches the Principal may –

- Inform the chairperson of the Board of Management.
- The board of management may be obliged to suspend a pupil for a period of time in accordance with the directive of the department of Education.
(Curricular 20/90)

Parents

Parents will be informed if problems arise in school in accordance with the Procedure for dealing with Misbehaviour.

Bullying

Our code of behaviour aims to eliminate bullying. Please read our Anti-bullying Policy.

Absenteeism

Absenteeism must be authorized and clarified in writing by a parent/guardian or by a medical certificate from your doctor, if requested. Pupils absenting themselves from class for a period of time including lunchtime, during the school day must have authorisation in writing. For safety and security reasons pupils must be collected from the classroom.

Visitors

All visitors must on entering the school premises report to the Reception before proceeding to a classroom or meeting place.

To safeguard the children, cars are not allowed into the school yard at any time. Pupils must walk from the entrance gates unless parents have written permission from the Board of Management.