



## Presentation Primary School Bandon



### Respect Policy - Parents' and Visitors' Behaviour

- Positive and respectful communication is of great importance in Presentation Primary School. This not only extends to the children but to everyone: teachers, staff, parents and the wider community. Anyone entering our school building or on our school grounds should feel safe to do so.
- All adults must set a good example to our children at all times, showing the children how to get along with all members of the school and the wider community.
- To work and grow respectfully together we use restorative approaches as the foundations for our practices.
- While the behaviour of children in our school is of vital importance, adults in the school community also have a responsibility to ensure their own behaviour models the types of behaviour expected of our pupils and detailed in our Code of Behaviour.
- Everyone is responsible for their own behaviour in the school building.
- There can be no unannounced visits to classrooms at any time.
- All visitors to the school must use the main door and report to reception,
- Meetings with any members of staff at the school door, in yard or outside of school are discouraged in the interests of discretion, confidentiality and class supervision.
- In so far as possible meetings between parents and teachers should be arranged outside teaching time. Otherwise, appointments are subject to adequate supervision being arranged for the class.

- Under no circumstances can staff involve themselves in the resolution of conflicts between parents.
- Except in the case of exceptional circumstances and/or if deemed necessary by the school principal, all meetings with parents will be conducted on a case-by-case basis following a prearranged appointment via the school office.
- When staff and parents meet, it is important that the time of meetings be kept to a reasonable amount of time. Times of meetings should be agreed beforehand and these should be respected. (Meetings should last no longer than 15mins).
- Staff should never be asked by a parent to speak about another parent's child. The staff of the school will respect all children's right to privacy.
- Everyone must treat our children and staff with the utmost respect while on the premises or when present at school related activities.
- Everyone must speak to each other with respect. Aggressive tones or demeanour, verbal abuse, threats or intimidation are not acceptable in Presentation Primary School.
- If a parent/visitor displays anger or aggression to another member of the school community, they may be asked to remove themselves from the building/grounds.
- The involvement of the Gardaí remains at the discretion of the Principal and/or the Board of Management.
- The Board of Management of Presentation Primary School recognises the right of all staff, pupils and parents to their privacy and personal life. Malicious rumours, gossip, inappropriate on-line social networking will be considered by the Board of Management under the Guidelines of Circular 40/97 Assaults of Teachers/School Employees and Circular 60/2009 Procedures in Relation to Professional Competence Issues and General Disciplinary Matters.

- Under NO circumstances can a parent or visitor directly approach a pupil during school hours without first contacting the relevant school personnel.
- Parents are discouraged from directly approaching a pupil regarding incidents in school that are being dealt with as detailed in our Code of Conduct.
- If parents need to contact a teacher/ principal through Aladdin they will do so at appropriate times between 8.30 am and 3.30 pm (Monday- Friday). Messages will not be answered outside of these times except in an emergency and the principal will deal with it.

### **Ratification & Communication**

This policy has been ratified by the Board of Management of Presentation Primary School on .....

Signed:   
Chairperson

Date: 26/9/23

Signed: Gillian Kelly  
Principal

Date: 26/9/23